



Job Opportunity: C-92 Coordinator

About Yekooche First Nation:

The Yekooche traditional territory is located about 85 km northwest of Fort St. James, British Columbia. It comprises 4 reserves on a total of roughly 180 hectares of land. Most of our band members live in Reserve #3 (Yekooche) located along the northwest arm of Stuart Lake, where Nancut Creek drains Cunningham Lake into Stuart Lake.

Position Overview:

The C-92 Coordinator will lead and support the Nation in preparing for and exercising jurisdiction over child and family services under Bill C-92: An Act respecting First Nations, Inuit and Métis children, youth and families. This role involves community engagement, strategic planning, capacity assessment, implementation and coordination to ensure culturally grounded, community-driven child and family services.

The Coordinator will work closely with Chief and Council, Elders, families, youth, and community service providers to create a cohesive, locally led child welfare system.

Duties and Responsibilities:

Community Awareness and Information Campaign:

- Plan and lead a community information campaign to educate Council, staff, and community members about Bill C-92.
- Organize and facilitate information sessions, workshops, and presentations for Chief and Council, staff, Elders, and community members.
- Develop accessible materials (presentations, brochures, community updates) explaining the purpose, opportunities, and impacts of C-92.
- Ensure the community understands the Nation's options for exercising jurisdiction over child and family services.

Family Mapping and Community Readiness Assessment:

- Conduct family mapping exercises to identify family networks and support systems within the community.
- Assess the Nation's readiness to implement C-92 jurisdiction, including current programs, services, and community capacity.

- Work with families, Elders, and service providers to identify community strengths and service gaps.

Strategic Planning for Child and Family Services:

- Support the development of a strategic community plan for implementing child and family services under C-92.
- Identify the resources, infrastructure, staffing, and partnerships required to support a community-led child welfare system.
- Prepare briefing materials, recommendations and planning documents for the CAO and Chief and Council.

Development of C-92 Working Group:

- Establish and coordinate a C-92 Community Working Group that may include Elders, Knowledge Keepers, youth representatives, leadership and community service providers.
- Facilitate regular meetings to guide planning and implementation.
- Ensure the working group helps shape community-driven solutions and policies.

Implementation and Work Plan Development:

- Develop a C-92 implementation strategy and work plan for the Nation.
- Identify short-term, medium-term, and long-term priorities.
- Coordinate activities that move the Nation toward exercising jurisdiction over child and family services.
- Monitor progress and report regularly to Chief and Council, relevant departments and the community.

Other:

- Provide general support to leadership related to child and family well-being initiatives.
- Perform other related duties as assigned.

Qualifications:

Education and Experience:

- Post-secondary education in Social Work, Community Development, Indigenous Governance, or related field.
- Master's degree in social work is an asset.
- Minimum 3–5 years of experience in child and family services, community planning, or program coordination, preferably in First Nations contexts.
Experience in project management, strategic planning, and community engagement.

Knowledge, Skills and Expertise:

- Strong understanding of Bill C-92 and Indigenous child welfare jurisdiction.
- Excellent facilitation, communication, and public presentation skills.

- Ability to build and maintain relationships with families, Elders, youth, leadership, and service providers.
- Skilled in community needs assessment, program development, and strategic planning.
- High level of cultural awareness and sensitivity to Indigenous practices, traditions, and governance.
- Strong organizational, reporting, and project management abilities.
- Ability to work independently while maintaining accountability to leadership and community priorities.
- Proficiency in Microsoft Office Suite.

Conditions of Employment:

- Clear Police Information Check with Vulnerable Sector Screening.
- Valid BC driver's licence with a clear driver's abstract.
- Submit a copy of education credentials and other certificates prior to first day of employment.
- Effectively fulfill the responsibilities of the position as set out in the job description.
- Adhere to the terms and conditions in the employment agreement.
- Comply with Yekooche First Nation policies and procedures.
- Maintain positive working relationships with the Yekooche First Nation Chief, Council, staff, members, and external stakeholders.
- Ability to travel and work in community.
- Valid bank account and Social Insurance Number.

Benefits:

- A comprehensive group benefits plan, including extended health, vision, dental, and drugs will be available at the beginning of employment
- Vacation, statutory holidays and leave are provided in accordance with Yekooche First Nation policies and applicable legislation.

Employment Details & How to Apply:

Send your resume and cover letter to: hr@yekooche.com

Deadline to Apply: April 13, 2026

Job Type: 50-week Contract, Full-Time

Salary: \$45/hour

Work Location: Yekooche Band Office, Prince George & Fort St. James as needed

Schedule: Monday to Friday from 8:30 a.m. to 4:30 p.m., average of 70 hours bi-weekly.